

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
May 16, 2024 @ 6:00P.M.**

- PRESENT:** Brandon Martz Mayor  
Mike Stewart Deputy Mayor  
Beverly Rohe Councillor  
Heidi Rohe Chief Administrative Officer
- SENT REGRETS:** NONE
- GUEST/RESIDENT:** 6 Residents
- CALL TO ORDER:** Mayor Martz called the meeting to order at 6:00p.m.
- Motion 24-05-97** **ADOPTION OF AGENDA**  
Moved by Councillor Rohe to adopt the agenda including additions as presented.  
9.3 Letter of Concern CFO RA23022  
9.4 Resident Complaint - Parking Issue  
11.3 2024 Assessment Audit  
12.11 CSJ Grant  
**CARRIED**
- Motion 24-05-98** **MINUTES:**  
Moved by Deputy Mayor Stewart that Council passes a resolution to adopt the minutes from the April 18, 2024 regular council meeting and a special council meeting from April 23, 2024.  
**CARRIED**
- Motion 24-05-99** **DELEGATION: Residents David and Tracey Marston  
Sometimers Cabin Café**  
Council welcomed residents David and Tracey Marston at 6:02pm. They requested delegation time to present their idea to set up a 12x32 cabin (shed) on their property at 400 Manning Ave for the purpose of a social daytime meeting point for residents (no business as of resident). Council and Delegation discussed the matter and Council passed following at resolution at 6:09pm  
**CARRIED**
- Motion 24-05-99** Moved by Mayor Martz that Council makes a motion to table a decision for a social daytime meeting point 'Sometimers Cabin Café' at 400 Manning Ave until development permit application is in order.  
**TABLED**
- Motion 24-05-100** **DELEGATION: Residents Norman Congdon and Elaine Urlacher  
Follow up of July 2021 Letter and Emails: Building of Cairn; Loaned Antique Equipment; Conduct at Meetings.**  
Council welcomed residents Norman Congdon and Elaine Urlacher to their requested delegation time at 6:09pm. Council and Delegation discussed each concern presented and Council passed following resolution at 6:38pm:  
**CARRIED**
- Motion 24-05-100** Moved by Councillor Rohe that Council makes a motion to discuss Delegation's presented issues:  
Follow up of July 2021 Letter and Emails; Building of Cairn; Loaned Antique Equipment; Conduct at Meetings as information.  
**CARRIED**
- Motion 24-05-101** **PUBLIC HEARING:** NONE  
**BYLAWS:** 6.1 Moved to Financials  
**Policies:** NONE  
**New BUSINESS:**  
**Killam Blacktop Bonanza Parade Invitation June 15, 2024**  
Moved by Councillor Rohe that Heisler Council makes a motion to participate in the 2024 Killam & District Chamber of Commerce Blacktop Bonanza Parade on June 15, 2024.  
**CARRIED**
- Motion 24-05-102** **Declaration 2024 Senior's Week**  
Moved by Mayor Martz that Council makes a motion to declare June 3 to 9, 2024 Seniors' Week to show community's support and to generate greater awareness of the importance of seniors in Alberta.  
**CARRIED**
- Motion 24-05-103** **Letter of Concerns - Confined Feeding Operation Application RA23022**  
Moved by Deputy Mayor Stewart that Council reviews attached letter of concerns regarding planned Confined Feeding Operation close to the Village of Heisler and to advice CAO to submit attached Letter of Concerns to:  
  - Natural Resources Conservation Board
  - Flagstaff County Development and Planning Committee
  - Battle River Watershed Alliance
  - Battle River Water Management Plan (Province of Alberta)
  - Alberta Environment Minister – Rebecca Schulz
  - Jackie Lovely, MLA Camrose Constituency
  - Damien Kurek, MP – Camrose Office**CARRIED**
- Motion 24-05-104** **Resident Complaint - Parking Issue**  
Moved by Mayor Martz that Council makes a motion to advice CAO to send out a letter to resident to remind of parallel parking in Heisler.  
**CARRIED**
- Motion 24-05-105** **Councillor Reports**  
Moved by Deputy Mayor Stewart that Heisler Council accepts Mayor Martz verbal Mayor/Reeve/CAO meeting report, Councillor Rohe verbal Flagstaff Waste, FRHG and Heisler Library reports and May 2024 Public Works written report as presented.  
**CARRIED**
- Motion 24-05-106** **CAO Report and Action List**  
Moved by Deputy Mayor Stewart that Heisler Council accepts the April 2024 written CAO Report and the action list from the April 18, 2024 regular council meeting minutes as presented.  
**CARRIED**
- Motion 24-05-107** **2024 Annual Assessment Audit - 2023 Assessment Year**  
Moved by Mayor Martz that Heisler Council that Council makes a motion to accept the 2024 Annual Assessment Audit result, stating the Calculated Residential Assessment Level at 0.977 and the Calculated Non-Residential Assessment Level at 1.000 which is in the standard for Median Assessment Ratio as information.  
**CARRIED**
- Motion 24-05-108** **FINANCIALS**  
Moved by Councillor Rohe that Council accepts the balance shown on the April 2024 Financial Statement as presented.  
**CARRIED**
- Motion 24-05-109** **Revised Final 2024 Operating Budget**  
Moved by Deputy Mayor Stewart that Heisler Council reviews and discusses the amended proposed 2024 Final Operating Budget; if it is satisfactory, to adopt the budget in the amount of \$606,577 including amortization in the amount of

\$103,000.00

**CARRIED**

**Motion 24-05-110** **New Bylaw #549-24 - Tax Rate Bylaw 2024 (for repealed Bylaw #548-24 Tax Rate Bylaw 2024)**  
Moved by Mayor Martz that Heisler Council gives first reading to the Bylaw #549-24 Tax Rate Bylaw 2024 adopting it as presented.

**CARRIED**

**Motion 24-05-111** Moved by Deputy Mayor Stewart that Heisler Council gives second reading to the Bylaw #548-24 Tax Rate Bylaw 2024 adopting it as presented.

**CARRIED**

**Motion 24-05-112** Moved by Councillor Rohe that Heisler Council gives unanimous consent to go to third reading to the Bylaw #549-24 Tax Rate Bylaw 2024 adopting it as presented.

**CARRIED**

**Motion 24-05-113** Moved by Mayor Martz that Heisler Council gives third and final reading to the Bylaw #549-24 Tax Rate Bylaw 2024 adopting it as presented.

**CARRIED**

**Resident KM Reimbursement – February 8, 2024 PWA Incident**

**Motion 24-05-114** Moved by Councillor Rohe that Council makes a motion to advise CAO to reimburse resident 630 km in the amount of \$346.50 (\$0.55/km) for travelled kms related to car repair from PWA incident on February 8, 2024 and to advise CAO to write a letter explaining the reduced reimbursement amount.

**CARRIED**

**2024 Ag Society Recreation Grant Approval**

**Motion 24-05-115** Moved by Deputy Mayor Stewart that Council makes a motion to accept the attached Heisler Ag Society Recreation Grant 2024 in the amount of \$1,000 to replace the damaged hot water boiler in the concession booth and a broken park light at the Heisler playground and to provide the concession booth with an appropriate fire extinguisher and the receiving of the cheque as information.

**CARRIED**

**Purchase Offer Tax Forfeiture Property Lot 2, 3 Block 7 Plan 590BY**

**Motion 24-05-116** Moved by Mayor Martz that Council makes a motion to not accept attached purchase offer for Tax Forfeiture Property Lot 2, 3 Block 7 Plan 590BY; as of MGA; Section 425, Right to Dispose of Parcel, sales amount should be close to assessment value.

**CARRIED**

**Heisler Elks Donation - Shale for Ball Diamonds**

**Motion 24-05-117** Moved by Mayor Martz that Village of Heisler Council makes a motion to accept the Village of Heisler thank you letter to the Heisler Elks for the donation of shale in the amount of \$2,000 for the baseball diamonds as information.

**CARRIED**

**Canadian Summer Job Grant**

**Motion 24-05-118** Moved by Councillor Rohe that Council makes a motion to accept the 2024 Canadian Summer Job Grant denial as information.

**CARRIED**

**CORRESPONDENCE:**

**Motion 24-05-119** Moved by Councillor Rohe that Heisler Council accepts the Correspondence items number:

- 13.1 Flagstaff County – Peace Officer Quarterly Report – Quarter One
- 13.2 Killam RCMP Detachment – Quarterly Community Policing Report January 1st to March 31st, 2024.
- 13.3 District Advisory NCO Eastern AB District – April 18, 2014 Email Detachment Commander
- 13.4 Parkland Regional Library System – 2023 Annual Report
- 13.5 FRSWMA – April 22, 2024 Meeting Minutes
- 13.6 FRSWMA – 2023 Financial Statements
- 13.7 Flagstaff regional Housing Group – March 26, 2024 Meeting Minutes
- 13.8 May 7, 2024 Interagency Minutes
- 13.9 Notice of Application – Confined Feeding Operation

**CARRIED**

**CONFIDENTIAL:**

**Motion 24-05-119** Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 7:45p.m.

**CARRIED**

**Motion 24-05-120** Moved by Mayor Martz to move out of closed session and return to regular meeting at 8:00p.m.

**CARRIED**

**Confidential Items 14.1, 14.1.1, 14.1.2 and 14.1.3**

**Motion 24-05-121** Moved by Mayor Martz that Council makes a motion to accept the confidential items 14.1 and 14.1.1 as information.

**CARRIED**

**Date for next Regular Council Meeting:** June 20, 2024@ 7:00 p.m.

**ADIOURNMENT:**

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at **8:05 p.m.**

X  
\_\_\_\_\_  
Brandon Martz  
Mayor

X  
\_\_\_\_\_  
Heidi Rohe  
CAO